



## ADDENDUM I

### 9.1 Additional Privacy Notice for California Residents

#### *Overview*

This Additional Privacy Notice for California Residents (“California Privacy Notice”) supplements our Privacy Policy and applies solely to residents of the State of California. We adopt this California Privacy Notice to comply with the California Consumer Privacy Act of 2018, as amended (“CCPA”).

For purposes of this California Privacy Notice, personal information means any information that identifies, relates to, describes, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular consumer or household. Personal information does not include: (1) publicly available information from government records; (2) consumer information that is deidentified or aggregate consumer information; or (3) information excluded from the CCPA’s scope, such as information collected pursuant to certain business-to-business transactions.

**Please note that this California Privacy Notice does not apply to personal information concerning or relating to GFS’s employees or applicants for employment.** The treatment of personal information of those individuals is detailed in the separate privacy notice we provide to our California employees and applicants for employment.

#### *Personal Information We Collect and Disclose*

The CCPA describes several categories of personal information. The following chart lists those categories and identifies which categories we have collected, as well as those we have disclosed to third parties for our business purposes, during the past 12 months.

Category	Examples	Collected	Disclosed	Disclosed to the Following Third Parties for a Business Purpose
Identifiers	A real name, postal address, unique personal identifier, online identifier, internet protocol address, email address, account name, or other similar identifiers.	Yes	Yes	Affiliates; Service Providers; Legal/Compliance Related Recipients
Personal information categories listed in the California Customer Records statute (Cal. Civ. Code § 1798.80(e))	A name, signature, address, telephone number, as well as government issued identification numbers and financial information.  <i>Note: Some personal information included in this category may overlap with other categories.</i>	Yes	Yes	Affiliates; Service Providers; Legal/Compliance Related Recipients
Characteristics of protected classifications under California or federal law	Age (40 and over), race, color, ancestry, national origin, religion or creed, marital status, medical condition, disability, sex, gender (including gender identity and gender expression), sexual orientation, veteran or military status, genetic information.	No	N/A	N/A
Commercial information	Records of products or services purchased, obtained, or considered.	Yes	Yes	Affiliates; Service Providers; Legal/Compliance Related Recipients
Biometric information	Genetic, physiological, biological, or behavioral characteristics that can be used to establish individual identity, such as: imagery of the iris, retina, fingerprint, face, hand, palm, vein patterns, and voice recordings from which an identifier template can be extracted.	No	N/A	N/A
Internet or other electronic network activity information	Browsing history, search history, and information regarding a consumer's interaction with a website, application, or advertisement.	Yes	Yes	Affiliates; Service Providers; Legal/Compliance Related Recipients
Geolocation data	Physical location or movements.	Yes	No	N/A
Audio, electronic, visual, thermal, olfactory, or similar information	Video or audio recordings made with your consent.	Yes	Yes	Affiliates; Other Third Parties
Professional or employment-related information	Work history, prior employer, performance evaluations.	No	N/A	N/A
Education information	Information that is not publicly available personally identifiable information as defined in the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232g; 34 C.F.R. Part 99).	No	N/A	N/A
Inferences drawn from any of the above information	Profile reflecting a person's preferences, characteristics, psychological trends, predispositions, behavior, attitudes, intelligence, abilities, and aptitudes.	No	N/A	N/A

We obtain the categories of personal information listed above from the following **categories of sources**:

- **Direct interactions with you**, such as the information you provide when you request information from us, place an order for GFS products or services, contact our Customer Service Technicians, or provide information to us at a trade show or in some other context, such as when we visit your facility to provide services requested by you or others;
- **Automated means** when you visit our Websites, such as logging the IP address of the device you use to connect to the Internet; and
- **Third parties**, such as social media networks, data analytics providers, and publicly available sources.

For additional information about the data we collect, please see Sections 3 and 4 of our Privacy Policy entitled, *What Information We Collect and How We Use It* and *Tracking Data and Cookies*.

We collect and use personal information for our business and operational purposes, as described in Sections 3 and 4 of our Privacy Policy. In addition, we may collect and use personal information for the following **business purposes** as set forth in California Civil Code § 1798.140(d):

- Audits relating to a current interaction or transaction with you;
- Detecting security incidents and protecting against malicious, deceptive, fraudulent, or illegal activity;
- Debugging to identify and repair errors that impair the functionality of our systems;
- Short-term, transient use;
- Providing services, such as maintaining or servicing accounts, providing customer service, processing or fulfilling orders and transactions, verifying customer information, processing payments, and providing other similar services;
- Carrying out internal research for technological development;
- Undertaking activities to verify or maintain the quality or safety of a product or service that is owned, manufactured, manufactured for, or controlled by us, and to improve, upgrade, or enhance such product or service.

### ***Sale of Personal Information***

GFS does not sell your personal information.

## ***Rights under the CCPA***

1. *Right to Know*: You have the right to know what personal information we collect, use, and disclose. Specifically, you have the right to request any or all of the following for the 12-month period preceding your request:

- a. The categories of personal information we have collected about you.
- b. The categories of sources from which we collected your personal information.
- c. Our business or commercial purposes for collecting your personal information.
- d. The categories of your personal information disclosed for a business purpose.
- e. The categories of third parties with whom your personal information was disclosed for a business purpose.
- f. The specific pieces of personal information we have collected about you.

2. *Right to Delete*: You have the right to request that we delete any of the personal information we collected from you, subject to the exceptions set forth in the CCPA (California Civil Code § 1798.105(d)). These exceptions include instances where it is necessary for us to maintain your personal information in order to provide a good or service you requested, perform a contract with you, or comply with a legal obligation.

3. *Right to Non-Discrimination*: GFS will not discriminate against any individual who exercises any of the privacy rights conferred by the CCPA.

## ***How to Exercise Your Rights***

If you are a California resident and wish to exercise any of the rights described above, please submit your request using one of the following methods: (1) by email at [privacy@globalfinishing.com](mailto:privacy@globalfinishing.com); (2) by phone at 800-400-6836; or (3) by completing and submitting the CCPA Request Form found [here](#).

Your request should include your name, address, phone number, email address, and relationship to GFS. After you submit your request, we will take steps to verify your identity to ensure that you are the individual about whom GFS has collected information. If we are unable to verify your identity, we may contact you for additional information. If we are ultimately unable to verify your identity, we will inform you of such and your request will be denied.

You can designate an authorized agent to make a CCPA request on your behalf if the authorized agent is a natural person or a business entity registered with the California Secretary of State to conduct business in California. To make a request on your behalf, the authorized agent must first provide a copy of either: (1) a written statement signed by you authorizing such agent to submit a request on your behalf; or (2) a valid power of attorney issued pursuant to California Probate Code sections 4000 to 4465. The authorized agent must email one of the aforementioned documents to us at [privacy@globalfinishing.com](mailto:privacy@globalfinishing.com) and include a phone number where the agent may be reached during regular business hours. Prior to fulfilling a CCPA request submitted by

your authorized agent, we may require you to verify your own identity and/or directly confirm that you provided the authorized agent with permission to submit a request on your behalf.

In most cases, we will respond to a Request to Know or Request to Delete within 45 days. If additional time is needed to respond to your request, we will notify you within 45 days.